



## Vendor Application

VENDOR INFORMATION	
<b>Company Name:</b>	
<b>Contact Person First &amp; Last Name:</b>	
<b>Business Address:</b>	
<b>Town:</b>	<b>Postal Code:</b>
<b>Business Phone:</b>	<b>Cell Phone:</b>
<b>Email:</b>	
<b>Website:</b>	
<b>Facebook:</b>	
<b>Instagram:</b>	

**2019 VENDOR PACKAGES – Check One**

<input type="checkbox"/>	<p><b>OPTION 1</b>  <b>Daytime Street Fair on Main Street</b>  Monday, July 1  12pm – 5pm  Set-up: 10:30am</p> <p><b>Features:</b>  Come Alive Outside Green Street Challenge  Live Music • Circus Act • Tricycle Drag Race •  Inflatable Maze • Beer Garden • Party Train •  Boxtopia Community Art Project</p>	<p><b>Vendor  Fee  \$50</b></p>
<input type="checkbox"/>	<p>❖ <b>OPTION 2</b>  <b>Evening Pre-Fireworks Party in Mary St. Parking Lot</b>  Monday, July 1  7pm – 10:30pm  Set-up: 5:00pm</p> <p><b>Features:</b>  Car Show from 7pm • Live Music 8pm – 10pm  Fireworks by Air Artisans at 10pm</p>	<p><b>Vendor  Fee  \$25</b></p>
<input type="checkbox"/>	<p>❖ <b>OPTION 3</b>  <b>Combine Daytime Street Fair  &amp; Evening Pre-Fireworks Party</b></p>	<p><b>Vendor  Fee  \$60</b></p>

\*Vendor set-up area includes space for ONE 10'x10' tent. Event organizers will provide cinderblocks to secure base of tent. Hydro and water not available.

## 2019 INSURANCE REQUIREMENTS

### VENDORS EXCLUDING SALES OF FOOD & NON ALCOHOLIC BEVERAGES

<input type="checkbox"/>	I can provide a certificate of insurance verifying liability limit of \$2 Million
<input type="checkbox"/>	I would like to purchase 1-day facility insurance from Prince Edward County for \$15

### VENDORS INCLUDING SALES OF FOOD & NON ALCOHOLIC BEVERAGES

<input type="checkbox"/>	I can provide a certificate of insurance verifying liability limit of \$5 Million
<input type="checkbox"/>	I would like to purchase 1-day facility insurance from Prince Edward County for \$40

## ***2019 Green Initiative***

**We are aiming to reduce the sale of single use plastics at this year's event.**

The Canada Day Committee will be providing a FREE water bottle refill station that includes chilled water (still and sparkling) as well as a cooling station with water jets. Plastic Free PEC will also be selling reusable water bottles to discourage single-use plastics.

***Dunrose Distribution is offering a 10% discount on their compostable line of take-out containers to all vendors taking part in the Picton Canadian Tire Canada Day Celebration. Contact Duncan Craig at [duncan@dunrose.com](mailto:duncan@dunrose.com) for more information.***

### ***Vendor Commitment***

I agree not to sell any beverages that come in single-use plastic containers at this event, and I will endeavor to limit the other types of single-use plastics such as cutlery, straws and plastic take-out containers to the best of my ability.

**VENDOR AGREEMENT**  
**PLEASE READ CAREFULLY BEFORE SIGNING**

1. All booth fees must be paid upon approval
2. This fee is non-refundable for cancellations after June 1, 2019.
3. Each vendor will stay for the full time of the event.
4. Each vendor will be set up and ready by opening time.
5. Each vendor will respect the booth space assigned. Space allotment is final.
6. Vehicles are not permitted in pedestrian zones during Festival hours.
7. All equipment used by vendor must meet Canadian Safety Standards.
8. Vendors are responsible for properly weighting their tents on located on paved surfaces.
8. Extension cords must be secured properly and cannot cross pedestrian walkways.
9. Vendors must remove their garbage at the end of the day.
10. The sale of weapons, firearms, knives, pornography, and cannabis is strictly forbidden.
11. **Vendors offering food OF ANY SORT must obtain the necessary permit from The Health Department and submit a Food Vendor Notification Form**  
**Hastings and Prince Edward Health Unit 79 N Park St, Belleville, ON K8P 4P1, Phone: (613) 966-5500**  
**Website: <http://hpepublichealth.ca/professionals/food-service-industry>**
12. Applications will not be considered unless vendors provide a certificate with proof of liability insurance (i) in the case of food and non-alcoholic beverages, in the amount of \$5 million with The Corporation of the County of Prince Edward listed/named as additional insured and (ii) in the case of vendors not offering food and non-alcoholic beverages, in the amount of \$2 million with The Corporation of the County of Prince Edward listed/named as additional insured.
13. Vendor signage can only be displayed in their allocated space. (Example: A frame signs cannot be set up in an area outside of the allocated booth space) Vendors not complying with the above regulations could face a fine and expulsion from the festival.

I agree to the terms listed above.

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Company Name

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Vendor Signature

**Send complete application by May 31, 2019 including:**

- Application Form
- Payment in cash or cheque (vendor fee + insurance)
- Insurance information

The Picton BIA 280 Main St., Suite 103, Picton ON K0K 2T0  
or by email with pdf attachments to [info@experiencepicton.com](mailto:info@experiencepicton.com)